

**ESMBA Covid Risk Assessment Template - 14/08/2020**



**Club name:**

**County:**

**Venue postcode:**

Risk	Description	Result	Mitigations	Who	When	Done
<b>Venue Risk Assessment completed</b>	In line with Government Policy the Venue must have completed a risk assessment to re-open	If no Venue closed	Risk Assessment to be completed	Venue Representative		
	Club/Association to ensure it caters for the safe return of short mat bowls and retain a copy of the venues risk assessment	If not then no return	Club and Venue	Representatives		
	Venue sketch plan attached					
<b>Venue Track and Trace arrangements</b>	Club/Association must ensure Venue has Track and Trace system in line with Government policy to allow individuals to be traced if needed	If no Venue closed	System to be set up and operated	Venue Representative		
<b>Bowling Arena suitable</b>	Well Ventilated					
	Dedicated WC Facilities					
	Dedicated washing facilities - running hot water and hand sanitizer					
	Changing Rooms closed - Arrive at venue in playing attire apart from shoes					
	Government Covid-19 posters/guidance on display					
	Kitchen Facilities closed - Own refreshments to be bought in and not shared					
	Placement of Bowling Carpet(s)					
	Social Distancing					
<b>Equipment Setting up and Putting away</b>	Cashless transactions where possible or provide a receptacle for placing exact money in. Alternatively consider free sessions if practical.					
	No more than 3 nominated Club/Association members for each session					
	Shared equipment - jacks, footmats, blocks, fenders, club bowls and other to be wiped down before and after every session					
<b>Attendance</b>	Bowls and personal equipment (e.g. shoes) cannot be shared and must be bought to the venue					
	Adhere to latest Government Covid-19 policy e.g. sickness and quarantine rules					
	Track and Trace must be completed (see next section)					
	No spectators - only bowlers taking part in that session					
	Club/Association booking in system - must book session before turning up. Not booked cannot come in.					
	All attendees must sign in - name and contact details (ESMBA Track and Trace form provided)					

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<b>Track and Trace</b>	Record to be maintained by nominated Club/Association member and kept for 21 days in line with Government Covid-19 Policy					
	Individual has a duty of care to inform nominated Club/Association member if they show Covid-19 symptoms who will inform the appropriate authorities					
<b>Bowling</b>	Arrive at venue no more than 10 minutes before the bowls session is to start					
	Leave when your bowls session has finished do not stop and chat in the venue					
	No competitive bowls - i.e. external or internal matches					
	No physical contact and must maintain social distancing at all times - consider the use of face masks					
	Each session to be limited to 1 hour to reduce contact time and ensure all members have an opportunity to bowl					
	Maximum 4 players per mat					
	Nominated person for placing the footmat, for setting the jack, replacing the centre block, ensuring the fenders are correct, dead bowls to be removed with the use of an aid, keeping the score					
	Do not stop illegal running bowls e.g. hit centre block with your hands - consider restriction on playing heavy bowls					
	Re-setting of jack and bowls if displaced (e.g. if in ditch) - needs to be agreed by skips					
	No chalk sticks to be used - only spray chalk					
	No Scoreboards					
<b>Communication</b>	Have all club members been advised of policy and procedure?					

<b>Nominated Club Representative:</b>	<b>Signed</b>		<b>Date</b>	
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<b>County Association Safeguarding Officer:</b>	<b>Signed</b>		<b>Date</b>	
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<b>ESMBA Safeguarding Officer:</b>	<b>Signed</b>		<b>Date</b>	
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